**Registration Form**

Please complete all relevant sections of the form below: Accommodation needs to be booked separately.

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| Title: | First name and Surname: | | |
| Organization / Affiliation: | | | |
|  | | | |
| Address: | | | |
|  | | | |
| Zip/Post Code: | | | |
| Telephone: | | | Fax: |
| E-mail: | | | |
| I am happy for my email to be included in the list of delegates to be circulated at the meeting (delete as appropriate) YES / NO | | | |
| **Special requirements** *(Please specify)***:** | |  | |

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| **Payment details**:  The fee to register to attend this symposium, which includes lunch, refreshments, drinks reception and BBQ, is:  **Early registration** (before 1st March 2017) Individual £395.00       Student/VN/Unwaged £280.00  **Full** **registration** (from 1st March 2017) Individual £450.00       Student/VN/Unwaged £280.00  Fee for named guest to attend evening events - £75.00 per person (Can only be booked by someone registered to attend meeting) |
| **Name of guest:** |
| **Methods of payment:** Cheque (made payable to ‘UFAW’)       Credit card (Visa/Delta/MasterCard/Switch/Maestro)  For **on-line** payments please follow this **link**  **Total payable to UFAW in £ Sterling:** |
| *This registration is for an* ***individual,*** *not an institution, and is not transferable, unless this has been agreed in advance with UFAW. Failure to comply may result in such individuals being denied entry to the meeting.* |

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| Please complete the following **ONLY** if you are returning this form to us via fax or post. DO NOT RETURN VIA EMAIL.  Name of cardholder: | | | | |
| Card Number: |  | Expiry Date: | |  |
| Valid from date: |  | Issue number(Switch/Maestro) : | |  |
| Card Security Code (last three digits on the signature strip on reverse of the card): | |  | | |
| Signature: | | Date: |  | |

***Note:*** *In the event of circumstances arising beyond the charity’s control, UFAW reserves the right to cancel this conference at its discretion without incurring any liability in respect of such cancellation, and to return to delegates any monies received. Delegates who cancel their bookings within 4 weeks of the start of the conference will not have their registration fee refunded. Prior to this, refunds will be discretionary and will be returned less any handling fee.* ***Liability:*** *UFAW cannot accept liability for personal accidents, nor for loss of, or damage to private property of participants, either during or directly arising from the Royal Holloway 2017 Symposium. Participants should make their own arrangements with respect to health and travel insurance.*

**Return completed form to:** Dr Stephen Wickens, UFAW, The Old School, Brewhouse Hill, Wheathampstead, Hertfordshire AL4 8AN, UK. Email: wickens@ufaw.org.uk. Tel: +44 (0)1582 831818; Fax: +44 (0)1582 831414