

# **UFAW Vacation Scholarship Awards**

**PLEASE READ CAREFULLY THESE NOTES ON UFAW AWARDS AND THE  
CONDITIONS UNDER WHICH THEY ARE GIVEN BEFORE COMPLETING THE  
ACCOMPANYING APPLICATION FORM.**

## **Notes on UFAW Vacation Scholarship Awards and conditions applying to them**

Through its Vacation Scholarship awards, UFAW aims to encourage students, at universities and colleges in the British Isles, to develop their interests in animal welfare and their abilities for animal welfare research. In these and its other awards, UFAW wishes to promote high quality research that is likely to lead to substantial improvements in animal welfare. UFAW seeks to promote both fundamental research aimed at providing new insight into the subjective mental experiences of animals relevant to their welfare and at understanding their needs and preferences, and also to promote applied research aimed at developing practical solutions to animal welfare problems.

UFAW is concerned with the welfare of farm, companion, laboratory and captive wild animals and with the welfare of free-living wild animals whose welfare is compromised by humans.

### **History of the UFAW Vacation Scholarships**

The first Vacation Scholarships were awarded in 1983. Since the scheme began there have been some 200 scholars and the range of projects that have been undertaken has been very wide. In many cases scholars have published papers arising from their work in scientific literature (which we encourage); some have gone on to undertake postgraduate research in aspects of animal welfare. UFAW encourages its past scholars to keep in touch and to remain part of the UFAW team actively promoting animal welfare.

### **Applications**

Applications must be made on the attached form. Applications should be typed; if not, they must be clearly legible. One copy of the form, together with one copy of the student's CV (no more than 1 side of A4), should be sent to: The Secretary, UFAW, The Old School, Brewhouse Hill, Wheathampstead, Hertfordshire AL4 8AN, UK.

Vacation Scholarship awards consist of £140 per week subsistence allowance for the Scholar plus £30 per week to the department for departmental expenses (for up to 8 weeks). Payments are made prior to the commencement of the project, in early June, by cheques made out to the Scholar and the Department in which the work will be carried out.

### **Closing dates**

Applications for Vacation Scholarship awards must reach the UFAW offices no later than **28<sup>th</sup> February 2006**.

## **Conditions**

### **Use of funds**

1. Projects and procedures funded by UFAW grants may not be altered from those specified on the application form and in the grant authorisation from UFAW without prior written permission of UFAW, and no additional funds will be provided unless UFAW so decides in its absolute discretion.
2. Where funds are granted to an institution for work to be carried out by the vacation scholar, UFAW is not the employer. It is the responsibility of the host institution to issue a contract of employment in accordance with the Employment Protection (Consolidation) Act 1978 or equivalent legislation in other countries and with any other employment legislation. Full details of all employment costs should be provided in the application. Where UFAW provides funds for the employment of staff to undertake research, the employer is expected to protect these staff from the burdens of undertaking administrative and teaching responsibilities unless agreed otherwise by UFAW.
3. The period of the grant is strictly limited and the tenure of appointment of any persons employed by the host institution for the work must be confined strictly to the period of the grant. If staff are retained beyond this it is for the host institution's own purposes and at their own expense.
4. All grants are made on the condition that UFAW is in no way responsible for claims under any statute or at common law and it does not indemnify the host institution against any claim for compensation or against any other claims for which the host institution may be liable as an employer, owner-occupier or user of premises or as the provider of services or facilities or in relation to the work carried out under the grant.
5. Any equipment purchased from a UFAW grant will become the property of UFAW and should be used only for the activities approved. At the end of the project the ownership and future use of the equipment will be reviewed by UFAW.

### **Legal and ethical**

6. It is the responsibility of the applicant to be aware of all laws and codes under which the work is to be carried out and to abide by these and to obtain all necessary permissions and licences.

### **Use of animals**

7. If the proposed work involves the use of animals, it is the responsibility of the principal applicant to check with the appropriate national or regional authority (eg Home Office in the UK) regarding the need for licences or other specific authorisation required in the country concerned and to obtain these where necessary. It is also the responsibility of the principal applicant to obtain the necessary approvals from the institution's ethics committee where there is one.
8. UFAW requires rigorous implementation of the 3Rs. Where animals are used in research they must be afforded high standards of welfare compatible with the aims of the research. At all times conditions for husbandry and experimentation should be of high standard conducive to good welfare and to minimising stress. Enclosures should meet the physiological and behavioural needs of the animals and appropriate enrichment should be provided. The health of the animals should be maintained and monitored, and any deterioration attended to immediately. All staff involved in animal research, both at a

scientific and research support level, and those involved in the breeding, handling and care of animals, must be appropriately trained and possess relevant qualifications.

9. In order that UFAW can be satisfied fully that projects involving the use of animals take the fullest possible account of their welfare, applications should include details of the following (as appropriate) in the description of the methods:

*animals* - species, strain, weight, sex, age, source, transport, health status, conservation status, fate at end of project;

*housing/feeding/measures to improve welfare* - cage/enclosure type, size, floor, furnishings, bedding, cleaning, thermal environment, number of animals per cage, diet, feeding regime;

*experimental design* - experimental design, details of how numbers in test and control groups have been determined (eg by power analysis prior to the experiment), statistical methods to be used in analysis of the results;

*experimental procedures* - experimental procedures, any risks to animal welfare (nature and duration), measures to improve the animals' welfare, analgesia, methods of euthanasia.

Applicants (especially those submitting applications for behavioural research) may find useful, and are recommended to familiarise themselves with, the Association for the Study of Animal Behaviour's Guidelines for the treatment of animals in behavioural research and teaching updated in each January issue of the journal *Animal Behaviour* and available on the Journal website <http://www.societies.ncl.ac.uk/asab/ethics.html>

### **Limitation of liability**

10. UFAW is in no way responsible, financially or otherwise, for the expenditure or liabilities arising out of the work other than those specifically listed and defined in the project proposal or approved in further correspondence.

### **Publication of reports and copyright**

11. In the first instance, reports should be considered confidential to UFAW. Subsequently, by prior mutual agreement, the authors or UFAW may publish the report or offer it in part or entirety for publication. However, UFAW reserves the right to publish the brief account of the project and any accompanying illustrations in its publications, either as submitted or after editing at UFAW's discretion, and without prior discussion with the Scholar or his/her supervisor.

Where the Scholar or his/her supervisor, having obtained UFAW's permission to do so, publish the work or aspects of it, UFAW's support should (unless otherwise specified by UFAW) be duly acknowledged. A draft copy of any proposed article should be submitted to UFAW for permission prior to submission for publication. Reprints of articles arising from work supported or partially supported by UFAW should be sent to UFAW in due course.

### **Termination of grants**

12. UFAW has the right to revoke or suspend any grant upon failure to observe any of the conditions listed above or specified by UFAW in the offer of a grant or on consideration of the progress of the work. In such a case, UFAW may require repayment or, depending on the circumstances, may reimburse the host institution for expenses incurred to the date of termination but will not be responsible for, nor will indemnify the host institution against, any claims (relating to employment or anything else - see conditions above) arising as a result of the termination.

## **Reports**

13. Vacation Scholars are required to submit a written report of their projects. These should be presented in the following format:

- an abstract of 100 – 200 words
- the aim
- full details of the background including a critical review of related literature
- a clear explanation of the method
- results with appropriate tables, diagrams, figures and statistical analyses
- discussion including subsection on animal welfare implications
- summary of conclusions and recommendations
- references (quoted in full)

Reports should, as far as possible, be prepared in the format of papers published in Animal Welfare (and scholars are encouraged to consult the instructions for authors for this journal).

Reports need be no longer than necessary to clearly and concisely describe the project. There is no merit in producing unnecessarily lengthy reports.

## **Brief account of project**

14. In addition to the main report, each Scholar is required to provide, on a separate sheet, a brief (200-300 word) account of their project which is written in an easily accessible style suitable for inclusion in the UFAW Annual Report or News-Sheet. This should explain the background of the project and its animal welfare benefits. Scholars are also required to provide at least one photograph illustrating an aspect of the project or of the animals involved in it for inclusion in UFAW publications.

## **Supervisor's assessment**

15. Project supervisors are asked to attach a brief assessment of the success or otherwise of the project when submitting the Scholar's report to UFAW.

## **Deadline**

16. The project report and the brief account of the project (see above) must be submitted, via the Project Supervisor, to UFAW by 1st November in the year the project is undertaken.

**Please note that failure to comply with these conditions and to submit reports on schedule may result in the disqualification of the applicant or of his/her organisation from obtaining grants from UFAW in future.**

## **Oral presentations**

17. UFAW may arrange a meeting for Vacation Scholars at which some or all of the year's Scholars will be invited to present their work to an audience (likely to comprise other Vacation Scholars, students, and other persons interested in animal welfare). If such a meeting is arranged it is likely to be held late in the year in which the projects are carried out, or early the following year.

## **Further information**

If further information is required, contact UFAW, The Old School, Brewhouse Hill, Wheathampstead, Hertfordshire AL4 8AN, UK. Email: [ufaw@ufaw.org.uk](mailto:ufaw@ufaw.org.uk). Tel: 01582 831818 Fax 01582 831414. Website: <http://www.ufaw.org.uk>.

**APPLICATION FOR A UFAW VACATION SCHOLARSHIP**

**Title of proposed research project:**

**Duration:                    weeks, from:                    to:**

**Project to be carried out at:**

**By**

**Student's Name:**

**Title:**

**Date of birth:**

**Please enclose curriculum vitae/resumé**

**Contact Address (term-time):**

**Telephone Number:**

**E-mail:**

**Permanent Address (home):**

**Telephone Number:**

**E-mail:**

**Present course of study:**

**Year of study:**

**at:**

**Outline of project**

**To include a concise summary of experimental design, its relevance to animal welfare and, where applicable, brief references to scientific papers. References and technical notes may be cited on the back page.**

**Date:**

**Signed:**

### Comments by Supervisor

**(To include an assessment of the student's capabilities, general comments on proposed project and to confirm willingness and availability to supervise the work.)**

- 1) Is the project to be carried out under a Home Office Licence? YES/NO\*
- 2) Is the project part of the formal requirement of the candidate's present course of study?  
YES/NO\*
- 3) Is the project being funded by other sources? YES/NO\* If yes please give details.

Date:

Signed:

Name (in capitals):

Title

Address:

Direct Telephone Number:

E-mail address:

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### Comments by Head of Department

I confirm that adequate resources are available for the project to be carried out.

General comments:

Date:

Signed:

Name (in capitals):

Title:

Address:

Direct Telephone Number:

E-mail Address:

Return completed form to: UFAW, The Old School, Brewhouse Hill, Wheathampstead, Hertfordshire AL4 8AN, UK. Email: [ufaw@ufaw.org.uk](mailto:ufaw@ufaw.org.uk). Tel: 01582 831818 Fax 01582 831414. Website: <http://www.ufaw.org.uk>.

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\* delete as appropriate